



COVID-19 Update

May 19, 2020

The safety of the University of Michigan community remains the number one priority of Facilities & Operations. F&O is focused on providing continuity of service and adapting our operations as circumstances change. COVID-19 safety training and daily medical screening protocols are required for all F&O staff members working on campus.

How to Obtain Services

The [Facilities Service Center](#) is the primary point of contact for facility-related questions or concerns. FSC remains staffed 24/7. Call 734-647-2059 or email FO-Service-Center@umich.edu.

If you have an ill person suspected or confirmed to have COVID-19 and need to inquire about additional cleaning of their space, contact the Facilities Services Center.

If you have questions about responding to COVID in the workplace, email EHS-Covid-19-Reporting@umich.edu.

[Environment, Health & Safety](#) supports workplace safety, illness and injury prevention, and emergency response and is a key resource for COVID-19 questions and resources, including safety protocols and signage.

Service Adjustments

All F&O groups are preparing for increased campus activity as research resumes, Michigan Medicine efforts increase, and we plan for the fall semester. Service adjustments include:

Custodial Services

Custodial Services continues to provide increased cleaning and disinfecting in common areas. Surfaces cleaned in common areas include doorknobs and handles, door push plates and crash bars, light switches, elevator buttons, handrails, drinking fountains, and water refill stations. In kitchenettes, custodial staff disinfect refrigerator door handles and microwave doors.

Custodial Services is monitoring building usage. During reduced occupancy, conference rooms and classrooms will be monitored and serviced as needed, at most once per day. Custodians will service offices as requested, at most once per month given limited capacity. As buildings resume operations, custodial services will return to standard service levels.

Occupants should anticipate cleaning their individual office light switches, internal door hardware, and equipment such as printers and computer keyboards.

The annual carpet and window cleaning programs are currently on hold.

Grounds Services

Grounds Services will continue to provide increased cleaning and disinfecting of handrails around building entrances. Expect reductions in the following areas: fertilization, mowing, trimming, and perennial planting maintenance. In addition, annual plantings in beds and containers are canceled for this year.

Maintenance Regions

Maintenance staff have resumed normal operation levels to perform standard maintenance of our building systems and prepare for a rise in building occupancy. Some examples are:

- Activating chilled water systems for cooling as warm weather returns
- Additional building water flushing to ensure water quality as activity ramps up
- Increasing ventilation to ensure optimal indoor air quality for health and safety, in partnership with Building Automation Systems
- Resuming normal preventive maintenance activities to ensure systems remain in optimal condition
- Working through an increased maintenance backlog, which grew as a result of our temporary reduction in staffing levels pursuant to the Governor's executive order

Key Office

The key shop has returned to full operations. Locksmith repair services have resumed and new keying and core-related work for construction is underway.

Central Maintenance Shops

All central maintenance shops are actively supporting construction and essential work activities.

Construction

Construction that was paused in March by the Governor's stay-at-home order was permitted to resume on May 7. Most projects that were in construction prior to the pause have restarted, with some exceptions like the Clinical Inpatient Tower which has been put on pause by the university.

AEC recognizes that contractor compliance with state requirements will be essential in addressing COVID-19. AEC, therefore, requires that contractor safety plans be updated to indicate methods of compliance with the executive order prior to restarting work on university property. Additionally, when working in existing buildings, contractors will be required to minimize the use of interior spaces that are outside of their designated construction area, and contractors' employees will be required to wear face masks at all times in public areas.

Contractors will also provide plans to AEC project managers ensuring minimized use of public spaces for access to the construction area, toileting, delivery of materials, etc.

COVID-19 safety plans and training have been implemented for AEC Construction Services skilled trades employees returning to campus to perform construction work.

AEC has been coordinating with university administration and facility managers on individual projects to discuss the status of their respective pending projects in planning, design and/or construction.

Logistics, Transportation & Parking

See the [LTP website](#) for the most up-to-date information.

Bus riders should note the following:

- Use the rear doors to board and exit
- Only approach drivers in case of emergency
- Use face coverings
- Practice social distancing while boarding and riding the bus
- Only ride for essential trips

Sustainability

Recycling and composting continue to be collected. Waste reduction programs continue at a reduced capacity based on customer demand.