Preparation for Thanksgiving 2019

**STAFF PARKING**
Parking enforcement will be suspended Thur–Fri, Nov 28–29 for permits and meter fees in all parking areas except:
- Cancer Center (P1)
- Taubman North/South (P2/P3)
- Mott/Simpson (P4)
- Cardiovascular Center (P5)
- M95 surface lot
Enforcement will resume at 6 a.m. on Sat, Nov 30.

**PATIENT AND VISITOR PARKING**
These structures will be staffed on Fri, Nov 29 and 10:30 a.m. to 9 p.m. Sat-Sun:
- Cancer Center (P1)
- Taubman North (P2)
- Mott/Simpson (P4)
- Cardiovascular Center (P5)
The visitor area at the Fletcher Street parking structure will be closed from 6 p.m. on Wed, Nov 27 until 6:30 a.m. on Mon, Dec 2.

**TRANSPORTATION**
There will be NO university transit, SafeRide or shuttle bus services on Thur–Fri, Nov. 28–29. Regular weekend transit service will resume on Sat, Nov. 30. On Thanksgiving Day, a special shuttle will begin operating at 11 a.m. to transport students to the Thanksgiving meal at Mosher-Jordan.

**HAZARDOUS MATERIALS**
All hazardous materials waste collection and supply delivery will be suspended from 5 p.m. on Wed, Nov. 27 until 8 a.m. on Mon, Dec. 2. Please place any orders in advance. Call DPSS for any hazardous or radioactive spills.

**ENERGY REDUCTION**
Please do your part to help save energy and make a positive impact on the environment by:
- Turning off all unused office equipment, such as computers, monitors, printers, coffee makers, lights, and unplugging cell phone chargers
- Closing windows to prevent frozen pipes or excessive heating
- Closing fume hood sashes and, where available, switching them to the "low" or "unoccupied" setting

*Facility Managers:* Ventilation systems will be set back where possible in collaboration with facility managers, except those that serve labs, animal rooms, and research areas with fume hoods or that have special ventilation requirements. For scheduling changes, contact Building Automation Services at FO-BldgAutoSys@umich.edu or 763-4013. Contact your Regional Energy Manager (if applicable) for additional energy-saving opportunities.

**SAFETY**
We need your help to maintain a safe and secure environment. Please remind your staff, faculty, and student colleagues to complete the following before they leave their work, research, or living areas for the weekend:
- Close and lock all windows and doors
- Secure valuables and lock desks and closets
- Ensure the safe shutdown of labs that will not be operating (cap chemicals, shut down equipment, etc.)

Phone support will be available throughout the holiday weekend. Please call:
- **647-2059** to reach the Facilities Service Center for maintenance requests, including custodial, pest management, and grounds and parking maintenance
- **763-1131** to reach DPSS for safety concerns or dial **911** from a campus phone to report crimes or other emergency situations

Facilities and Operations wishes you a safe and happy holiday!